

Tabernash Meadows Water & Sanitation District
Board of Directors Meeting Minutes
729 Aster Drive, Tabernash, CO 6:00 p.m.
November 13, 2018

1. Call to Order:

- a. President O'Donnell called the meeting to order at 6:00 p.m.
- b. Board Members and Staff present: President O'Donnell, Vice President Anderson, Treasurer Drewett, Secretary Eister; absent/excused, Member at Large Sprague, Manager Yoder, Accountant Schmiedbauer.
- c. Public Present: None.
- d. There were no disclosures.

2. Review 3rd draft of proposed 2019 Budget:

- a. Board noted budgeted loss includes contractual water rights purchase only.
- b. Board reviewed and confirmed the goal of lowering costs to homeowners by reducing mills even though quarterly service fees will increase in 2019.
- b. Board reviewed the 2019 meeting dates, notice locations, rate sheet, and Annual Administrative Resolution that will be approved at the 12-11-18 meeting.

3. Public Hearing of 2019 proposed Budget:

- a. Drewett motion to open the Public Hearing at 6:30 pm. Sprague 2nd, motion approved 4-0.
- b. No Public in attendance. Manager noted notice was published in newspaper and all notice locations. No comments were received.
- c. Being no public in attendance, Drewett motion to close the public meeting at 6:35 pm. Sprague 2nd, without further discussion motion approved 4-0.

4. Approval of Financials, October 2018:

- a. Directors discussed amending the 2018 budget to include \$10,000 payment to Valley at Winter Park (VWP) related to contractual water rights purchase. Schmiedbauer informed the Board the \$10,000 payment would be coded to Capital expense.
- b. 2018 budget amendment will also include expenses related to the Tabernash Community Fireline meter vault parts received to date.
- c. Directors reviewed the October check register and financial statements.

d. Being no further discussion, Drewett motion to approve October financials, Sprague 2nd. Motion approved 4-0.

5. Approval of Minutes, October 2018:

- a. Directors reviewed minutes and noted grammatical error "Vise President" should be "Vice" in section 1a and a formatting error, section 7: sub-section "B" is skipped.
- b. Drewett motion to approved minutes with noted corrections. Anderson 2nd, being no further discussion, motion approved 4-0.

6. Kim Seter Status Report:

- a. Lot 21: Directors reviewed "final acceptance and warranty", "first amendment to service and development agreement" and "maintenance and warranty bond" documents. Upon suggestion by Counsel to approve documents substantially in the form presented, Motion by Drewett: I move the board approve amendment of the Service and Development Agreement Regarding Lot 21, Amended Final Plat of Coyote Creek at Winter Park to allow for the acceptance of public infrastructure upon fulfillment of all requirements of the Agreement except for the final lift of road asphalt on terms and conditions approved by Counsel and the District Manager. 2nd by Sprague, motion approved 4-0.
- b. Directors reviewed Red Hawk Ranch (RHR) options presented by Counsel. Negotiating Board Members O'Donnell and Sprague will conference call with Counsel to discuss and understand options. Yoder will schedule asap. TMWSD will support a 6-month extension of Grand County deadline, currently 12-31-18, for RHR to reach a service agreement with TMWSD.

7. Valley at Winter Park IGA:

- a. After lengthy discussion the Board directed Yoder to comply with the contractual obligation to purchase water rights. All costs of any additional needs by VWP, including amending the current IGA, must be paid by VWP.
- b. Yoder reported he and Jim Pearce had a conference call to research if excess District water rights may fit into a program offered by Colorado Water Trust. Yoder will prepare a report for the January meeting detailing possible benefits.

8. Managers' Report:

- a. Yoder detailed waste plant operations and noted a decrease in influent flows attributed to a broken sewer service line that serves inhouse uses onsite. Staff replaced a RAS pump at the waste plant and discovered that the replacement had not been factory serviced and is not operating efficiently.
- b. Yoder detailed early winter weather, delays in equipment delivery, and County road cut permit deadline will delay installing the Tabernash Fireline meter vault. Yoder will notify Colorado State Water Resources Div#5.
- c. Yoder detailed results of annual performance reviews with staff. Yoder also explained as Manger he requests staff review his performance in addition to Board members O'Donnell and Sprague. Yoder requested release of budgeted amounts for performance bonuses. The Board approved release for manager and staff.

9. New Business:

- a. After short discussion with Schmiedbauer regarding 2018 financial audit, Anderson motion to engage Shilling & Co. to perform the audit. 2nd by Sprague. Being no further discussion motion approved 4-0.
- b. The Board considered a waiver of service and late fees by a property owner in Coyote Creek. After review of email received by Yoder and brief discussion, the Board decline relief consistent with all previous actions of similar requests.

10. Old Business:

- a. Yoder reported the Lot 19 wetlands delineation map is complete. Yoder will distribute the map to the realtor.

11. Public Comment:

- a. No public present.

12. Adjourn: 7:45 pm. Next meeting 12-11-18 6pm.

Mickel O'Donnell

Board President

12/11/18

Date