

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
September 22, 2011
6:00 p.m.

1. **DIRECTORS PRESENT:**
 - Irene Cooke, President
 - Molly Lipke, Secretary/Treasurer
 - Susan Koeneker, Director, via tele-conference
 - Marilyn Hajicek, Director, excused
 - Dick Sprague, Director, excused

2. **PUBLIC IN ATTENDANCE:**
 - None

3. **STAFF/CONSULTANTS PRESENT:**
 - Lauralee Kourse, Manager/Operator
 - Cindy Greiner, Office Administrator
 - Donette Schmiedbauer, District Accountant

The meeting was called to order at 6:01 p.m.

4. **DISCLOSURES:**

There were no disclosures presented at this meeting.

5. **MINUTES APPROVED:**

Upon a motion by Susan Koeneker, seconded by Molly Lipke, the Board voted unanimously to approve the minutes of the August 29, 2011, meeting, as presented.

6. **FINANCIAL REPORT:**

Financials - Donette Schmiedbauer presented the financials for August, 2011, for review. In December we will need to do a revised budget for 2011 due to the capital projects. See Action Item 10a.

2012 Budget - The 2012 budget and the mill levy will need to be approved in December.

7. **MANAGEMENT REPORT:**

Capital Projects - The dewatering project and the new bar screen project are moving along very well. The bar screen is installed and working. We are in line with the expenditures and the State Revolving Fund Loan. These projects should be completed by the end of October.

Structural Condition Survey - Greenbriar Engineering provided a proposal for a structural condition survey of the digester building and office addition for \$2,500.00.

GIS Project - For \$2,000.00 Tim Shenk Land Surveying, Inc. will complete the GPS/GIS work and train our staff to use it.

The Board directed LL to move forward on both the structural condition survey and the GIS project.

Susan Koenke arrived at 6:30 p.m.

Well #3 - The District needs a certificate for completing well #3 from our engineer to get approval from the State.

PCV Roads - The PCV road work was just completed. LL has contacted the County regarding recompacting the shoulders. The PCV roads have been accepted by the County for year round maintenance. Yeah!! A thank you letter was sent to the County.

DTR - The District will be done working with Devils Thumb Ranch at the end of the year.

The Valley at Winter Park - An agreement between the Valley at Winter Park and the TMWSD is being drafted. We are waiting on the Division of Water Resources to approve the dry up maps and review other provisions so that an agreement can be finalized.

8. **EXECUTIVE SESSION:**

Upon a motion by Susan Koenke, seconded by Molly Lipke, the Board unanimously approved moving into Executive Session at 6:33 p.m. for the purpose of discussing personnel matters pursuant to (§24-6-402(4)(f), C.R.S.). The Board returned from Executive Session at 6:41 p.m.

9. **CERTIFYING DELINQUENT ACCOUNT:**

Certifying one delinquent account with the Grand County Treasurer was discussed. A payment plan could be accepted should the property owner contact the District to make arrangements.

10. ACTION ITEMS:

- a. Upon a motion by Susan Koeneke, seconded by Molly Lipke, the Board voted unanimously to approve the disbursements for August, 2011, as presented.

11. ADJOURNMENT:

There being no further business, upon a motion by Susan Koeneke, seconded by Molly Lipke, the Board voted unanimously to adjourn the meeting at 6:45 p.m.

The next Board meeting is scheduled for Monday, October 31, 2011, at 6:00 p.m. at the TMWSD Water Plant.


Secretary


Date