

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

**TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
May 26, 2015
6:00 p.m.**

DIRECTORS:

STAFF/CONSULTANTS:

Irene Cooke, President	Lauralee Kourse, Manager/Operator
Susan Koeneker, Director	Donette Schmiedbauer, Accountant
Sidney Logemann, Director	Neil Schilling, CPA
Molly Lipke, Director	Penny Troutman, Office Assistant

CALL TO ORDER AND DISCLOSURES: The meeting was called to order by Board President, Irene Cooke at 6:00 p.m. A quorum was present. There were no disclosures presented at this meeting.

APPROVAL OF MINUTES: The first item for consideration was the minutes of March 19, 2015 Special Meeting which were distributed via email for review. It was duly moved by Sid Logemann, seconded by Susan Koeneker, and unanimously adopted to approve the minutes.

FINANCIAL REPORT: Donette Schmiedbauer, District Accountant, distributed the current financial statements and conducted a thorough review. She noted that at four months into the year, the District expenditures are at 33% to budget, right on target. Following discussion, it was duly moved by Susan Koeneker, seconded by Sid Logemann, and unanimously adopted to approve the disbursements for March and April.

2014 AUDIT PRESENTATION: Neil Schilling, CPA for the District, distributed copies of the draft 2014 audit and conducted a detailed review. He noted that the property tax remittance was approximately the same as the previous year. Following considerable discussion, it was duly moved by Sid Logemann, seconded by Susan Koeneker, and unanimously adopted to accept and file the audited financial statements upon adjustment of some minor verbiage.

MANAGEMENT REPORT:

- District Manager, LL Kourse reported that repairs to the manholes below the pond have been completed with excellent effort and efficiency by the staff.
- District Manager, LL Kourse noted that the 2000 IGA with Grand County stated that processes and procedures would be agreed upon within six months of its' adoption. However, that has never occurred. Since that time, the District has been sending reports to the County but recently has been asked to provide every minute detail. The Board conferred with the accountant and the auditor and determined that the District would provide the County with General Ledger detail at the time of reconciliation. The County has the right to audit the General Ledger detail by reviewing supporting documentation at the District water treatment office located at 729 Aster Drive, Tabernash. Meetings have been conducted with District and County representatives to review and resolve the issues.

It was the District's understanding that the County concerns had been addressed. Now, the County is requesting yet another meeting. The District has requested that the County submit their questions in writing, but has not received that communication.

- Tim Shenk Land Surveying, Inc. is scheduled to survey and mark the corners of Lot 19, recently purchased by the District. Upon completion of the survey, planned improvements will begin, starting with construction of a berm.
- The East Grand Fire Protection District had recently submitted a request to the District regarding provision of water to "Old Town Tabernash" for emergency purposes. The Board considered the request of the East Grand Fire Protection District to install a water line into "Old Town Tabernash" and on the advice of Sherri Jones PE, District Engineer, has determined this would not be in the best interest of the District. However, the East Grand Fire Protection District may construct a water fill station on Lot 19, if plans are submitted and approved by the District Engineer. East Grand Fire Protection District would be required to assume all costs of said project.

ADDITIONAL ITEMS: District Manager, LL Kourse announced that a meeting will be held at the District office on June 4th at 1:00 pm for the stakeholders of the "Source Water Protection Plan." She also announced that the Special District Association of Colorado will be presenting a workshop in Granby on June 18th at 8:30 am for District Directors and Managers regarding "Law and Order: Special Districts." Copies of a letter from Stephen Larson of Johnson and Repucci, Attorneys at Law, on behalf of Scott Bradley, were distributed to the Board for review. Following discussion, the Board agreed to request that Harvey Curtis, the District's Water Attorney, review said letter and respond, stating the facts about the District's water rights regarding the Pole Creek Meadows Reservoir.

ADJOURNMENT: There being no further business to come before the Board, it was duly moved by Susan Koenke, seconded by Sidney Logemann, and unanimously adopted that the meeting stand adjourned at 8:00 p.m. The next meeting of the Board of Directors is scheduled to be held on July 14, 2015 at 6:00 p.m. at the TMWSD Water Plant.

ACTION ITEMS:

- Upon direction from the Board; District Manager, LL Kourse, is to notify the East Grand Fire Protection District of their decision regarding the request for emergency water access for "Old Town Tabernash."
- Upon direction from the Board; Harvey Curtis, the District's Water Attorney, is to be asked to respond to the letter from Stephen Larson on behalf of Scott Bradley regarding the water rights for the Pole Creek Meadows Reservoir.

Secretary

Date