

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

**TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
December 8 2015
6:00 p.m.**

DIRECTORS:

Irene Cooke, President
Susan Koeneker, Director
Molly Lipke, Director
Sidney Logemann, Director

STAFF/CONSULTANTS:

Lauralee Kourse, Manager/Operator
Donette Schmiedbauer, Accountant
Penny Troutman, Office Assistant

CALL TO ORDER AND DISCLOSURES: The meeting was called to order by Board President, Irene Cooke at 6:00 p.m. A quorum was present. There were no disclosures presented at this meeting.

PUBLIC COMMENTS: There were no members of the public in attendance and no comments had been received.

APPROVAL OF MINUTES: The minutes of November 10, 2015 had been distributed and unanimously adopted and approved as presented via email.

2016 BUDGET: Donette Schmiedbauer, the District's Accountant presented a summary of the proposed budget for 2016, noting that the levy will be 64.356 total mills for the year. Following discussion, it was duly moved by Molly Lipke, seconded by Susan Koeneker and unanimously adopted to approve and sign the 2016 Budget and Appropriation of Funds Resolution (12.08.01). Following additional discussion, it was duly moved by Molly Lipke, seconded by Sidney Logemann and unanimously adopted to approve and sign the 2016 Resolution to Set the Mill Levy (12.08.02).

AUDIT ENGAGEMENT: An engagement letter to conduct the 2015 audit was presented from Schilling and Company, Inc. Following discussion, it was duly moved by Molly Lipke, seconded by Susan Koeneker and unanimously adopted to approve and sign said audit engagement letter.

MONTHLY FINANCIALS REPORT: Ms. Schmiedbauer then presented a brief review of the financials report for the month of November. Following discussion, it was duly moved by Susan Koeneker, seconded by Sidney Logemann, and unanimously adopted to approve the disbursements.

MANAGEMENT AND OPERATIONS: District manager, L.L. Kourse presented the proposed Board meeting schedule for 2016. The dates agreed upon were: 1/12/16, 3/8/16, 5/24/16 (Audit), 7/12/16, 9/13/16, 11/15/16 (Budget Hearing) and 12/6/16 (Budget

Approval). Ms. Kourse noted that the locations for the Posting of Notices and Information would remain the same. When the ground conditions permit, new signage is to be installed at the neighborhood entry on the District's lot number 19. The publications of legal notices will again be in the Middle Park Times, the legal publication format for Grand County. Statutory filings will be completed by the appropriate scheduled dates to assure transparency. Ms. Kourse also reported that the old District pickup truck (which has now been replaced) will be sold for \$3,600 which is the "Blue Book" price listed for its' age and condition. The renewal of the Rich Ditch Operating Agreement was then discussed and it was duly moved by Molly Lipke, seconded by Susan Koeneke, and unanimously adopted to approve renewal of said agreement.

BOARD CHOICE: It was noted that the HOA's neighborhood sign located on the District's lot 19 is falling down. After discussion, it was agreed that the sign needed to be removed. The HOA will be notified, giving them the opportunity to have it taken down by their management company. If they choose not to address the problem, the staff will be directed to remove the sign. Next, Ms. Kourse requested year-end bonuses for the staff. Following discussion, it was duly moved by Susan Koeneke, seconded by Sidney Logemann, and adopted to approve \$500 each for Joanna Goodman and Buck Holland and \$50 for the new employee, Adam Edwards. Director Molly Lipke voted opposed. The Directors who had attended, then re-capped the meeting conducted earlier in the day with the Board of County Commissioners.

ADJOURNMENT: There being no further business to come before the Board, it was duly moved by Susan Koeneke, seconded by Molly Lipke, and unanimously adopted that the meeting stand adjourned at 7:30 p.m. The next meeting of the Board of Directors is scheduled to be held on Tuesday, January 12, 2016 at 6:00 p.m. at the TMWSD Water Plant.

Secretary

Date