

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
January 24, 2011
6:00 p.m.

1. **DIRECTORS PRESENT:**
Irene Cooke, President
Molly Lipke, Secretary/Treasurer
Susan Koeneke, Director
Marilyn Hajicek, Director
Dick Sprague, Director

2. **PUBLIC IN ATTENDANCE:**
None

3. **STAFF/CONSULTANTS PRESENT:**
Lauralee Kourse, Manager/Operator
Cindy Greiner, Administrative Staff
Donette Schmiedbauer, District Accountant

The meeting was called to order at 6:04 p.m.

4. **DISCLOSURES:** There were no disclosures presented at this meeting.

5. **MINUTES APPROVED:** Upon a motion by Dick Sprague, seconded by Molly Lipke, the Board voted unanimously to approve the minutes of the December 13, 2010, meeting, as presented.

6. **FINANCIAL REPORT:** Donette Schmiedbauer presented the December, 2010, financials for review. Donette explained what information/format will go to the auditor. A few changes in the budget format for 2011 were discussed.

LL Kourse recommends a future discussion regarding amending the IGA with Grand County.

Moving the District's money out of The Millennium Bank and into The Bank of the West was discussed. See Action Item 10a.

Donette presented the check register for review. See Action Item 10b.

Audit: The auditor will be on site February 8-11, 2011, to work on the 2010 audit.

Electronic Billing/Payments: The Board discussed electronic billing, payment of bills by credit card and other automated billing and payment methods. LL has spoken with Sally Blea of Three Lakes Water and Sanitation, about how their district handles these issues. Automatic drafts from customer's accounts can be problematic, for example tracking insufficient funds. Emailing the statement would save costs for stamps and envelopes. Accepting credit card payments would add costs for the District. After reviewing all of the pros and cons, the Board decided to keep the billing and accepted forms of payment as they are currently.

7. **MANAGEMENT REPORT:** Changing the Board meeting schedule for 2011 was discussed. LL suggested the last week of the month allowing more time for getting the financials and an electronic board packet out to the Board. The Board decided to have the Board meetings on the last Monday of the month, except for December, which has to be the Monday before the 15th, at 6:00 p.m. The Board will receive the financials and the Board packet one week ahead of the Board meetings.

8. **OPERATIONS and MANAGERS REPORT:**

TMWSD -LL presented the Operations Report for December, 2011. There were some operational challenges with organic loading volume around the holidays. Thom Yoder did an excellent job of managing these challenges Staff will consider alternative arrangements for holidays next year which may include using both basins during the holidays.

DTR- Devil's Thumb Ranch had electrical problems and the effluent pumps were working. Darren Dines was able to troubleshoot the problem and got it repaired and operational.

FLOURIDE - LL discussed the recent EPA study regarding the efficacy of Flouride in water systems. The District's fluoride level is kept it at .7 PPM. The state and even the current EPA standards still recommend fluoride in the water.

WELL # 3 -The staff is still working on getting the right pump for Well #3. The District cannot move forward with permitting Well #3 until we have the correct pump installed and completed the required testing.

DISCHARGE PERMIT RENEWAL - Although the Tabernash Waste Treatment Plant Discharge Permit has expired as of the end of 2010, the state will not review our application for renewal until 2014. We will continue to operate under the old permit until a new permit is issued.

BIOSOLIDS PROJECT: The District was awarded a \$10,000 CWRPDA grant for pre-loan planning and design. LL is checking to see if these funds could be used as a reimbursement for costs from last year. The Water Pollution Control Revolving Fund Financial Assistance application was sent in and approved. The engineering was submitted and approved conditional

upon some changes. The District should know by March 4, 2011, if we are approved for a 2% loan.

WATER RIGHTS ISSUES: The Colorado Division of Water Resources order was handed out for review. The reasons being cited in the order were discussed.

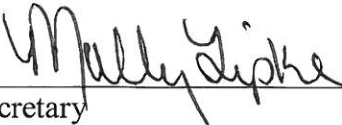
9. **EXECUTIVE SESSION:** Upon a motion by Molly Lipke, seconded by Dick Sprague, the Board unanimously approved moving into Executive Session for the purpose of discussing water rights issues. The Board moved into Executive Session at 7:10 p.m. The Board returned from Executive Session at 7:30 p.m. See Action Item 10c.

10. **ACTION ITEMS:**

- a. Upon a motion by Molly Lipke, seconded by Dick Sprague, the Board voted unanimously to approve Resolution #01/11-01 directing the TMWSD Manager to close the account at Millennium Bank and to open an account at the Bank of the West with those funds. The Board President, the Board Secretary/Treasurer, and the District Manager will be the signatories on the account at the Bank of the West.
- b. Upon a motion by Marilyn Hajicek, seconded by Dick Sprague, the Board unanimously approved the December, 2010, expenditures as presented.
- c. Upon a motion by Marilyn Hajicek, seconded by Molly Lipke, the Board voted unanimously to have LL Kourse work with the County to update the Inter Governmental Agreement between TMWSD and Grand County.

11. **ADJOURNMENT:** There being no further business, upon a motion by Molly Lipke, seconded by Dick Sprague, the Board voted unanimously to adjourn the meeting at 7:31 p.m.

The next Board meeting is scheduled for Monday, February 28, 2011, at 6:00 p.m. at the TMWSD Water Plant.


Secretary

31 MAR 2011
Date