

Tabernash Meadows Water & Sanitation District  
Board of Directors Meeting Minutes  
779 Aster Drive, Tabernash, CO 6:00 p.m.  
March 12, 2024

1. **Call to Order:** 1 minute.
  - a. Anderson called the meeting to order at 6:00 p.m.
  - b. Attendance – Board Members and Staff Present: President Bill Anderson in person, Treasurer James Drewett in person, Member-at-Large Richard Tarde in person, Member-at-Large Scott Cote in person, Member-at-Large David Peters via video, and Manager Thom Yoder in person.  
Consultants: Russ Newton General Legal Counsel via video, and Matt Stoffel PFM via video.  
Public: None.  
Additional Disclosures: None.
  
2. **Possible Election of Officers:** 5 minutes.

The board unanimously decided not to make any changes to the current seats. Anderson to remain President, Drewett to remain as the treasurer, and all board members are Secretaries.
  
3. **Possible Approval of Financials, February 2024:** 7 minutes.

Yoder reviewed the check register for February. Drewett motioned to approve the February 2024 Financials as presented. Anderson Seconded. Motion carried 4-0.
  
4. **Possible Approval of Minutes, February 13, 2024:** 4 minutes.

Tarde requested a correction to member of the public Susan's last name from Wall to Volk. Newton requested removal of "no new edits" under Seter Status. He also requested to remove "one year" under point B. and add "record of conflicts of interest to file with the secretary of state" under point E. Cote motioned to approve the February 13, 2024, minutes with the mentioned edits. Peters Seconded. Drewett abstained. Motion carried 3-0.
  
5. **PFM Financial Analysis Draft Update, Matt Stoffel:** 33 minutes.

Matt Stoffel with PFM expressed interest in attending the meetings until their project is complete. A more in-depth discussion regarding service fees, requirements, and expectations was held.
  
6. **Miller & Assoc. Engineering Draft Capacity and Construction Update:** 23 minutes.

Yoder met with Benton and Hach, and they have not yet completed the first draft for the board to view. He noted that the draft will need a digester upgrade, grit removal, potential tap growth, and water tank costs added. Yoder added that they plan to include inflation in

the construction costs in the final draft. Further discussion was had regarding tap fees, expansion, and other improvement necessities.

**7. Water Quality Discussion: 13 minutes.**

Yoder gave a few brief updates on his findings from the water quality investigation. He noted that the water engineer offered that the district could revisit the property after the snow melts and discuss whether there is a need for a best management practice for erosion control for snow, otherwise he doesn't believe any further action needs to be taken on the issue.

**8. Managers and Operations Report:**

- a. **Operations Report: 10 minutes.** Yoder updated the board on the status of the treatment plant and repairs that were required for radio communications. Yoder noted the fire department's appreciation for the district's snow removal around fire hydrants.
- b. **Water Rights Update: 1 minute.** Yoder updated that the district's response to their opposer's comments have been turned in.
- c. **Capital Projects: 4 minutes.** Yoder updated on Solinist, offers a real time pond height communication which is \$1,443 annually as well as \$51 per month. Yoder explained the cost is already included in the budget and doesn't need motion. The board agreed to continue.
- d. **Wildfire Ready Action Plan Data Release: 2 minutes.** Yoder requested the board approve a release of data to CDPHE for wildfire area research. Anderson motioned to approve the release of data to CDPHE for wildfire research. Drewett Seconded. Motion carried 5-0.

**9. Seter Status Report:**

- a. **Red Hawk Ranch Inclusion and Properties Update: 5 minutes.** Newton gave some brief updates, he explained that he would like to discuss the agreement with the committee and present it to the board in April. Newton also agreed to forward the draft and comments/notes from the committee to the board before the next meeting.
- b. **Board Member Qualification and Disclosure Certifications: 1 minute.** Newton updated that he still needs these completed.
- c. **Debt Interest Reserve: 8 minutes.** The board gave staff direction to research interest on the debt reserve.
- d. **Possible Executive Session:** Not needed.

**10. Old Business: 3 minutes.** Yoder updated that he intends to attend SDA training class for ADA compliance after the April meeting. The district has not moved to a new meeting platform yet; however, they are moving forward with Starlink and the new website.

**11. New Business:** 4 minutes. The County Chair of Open Lands, Rivers, and Trails approached the district to request a letter of support for their grant request to participate in some large water rights activities. Yoder sent a letter of support and requested approval from the board. Anderson motioned to approve the letter as presented. Cote Seconded. 5-0. Anderson updated that he will be attending via video next month and requested Drewett to chair the meeting. Peters disclosed he will be absent from the next meeting.

**12. Public Comment:** None.

**13. Adjourn:** 1 minute. Meeting adjourned at 8:09 p.m.

Approved By: \_\_\_\_\_

4.9.2024  
Date \_\_\_\_\_