

**Tabernash Meadows Water & Sanitation District
Board of Directors Meeting Minutes
729 Aster Drive, Tabernash, CO 6:00 p.m.
April 10, 2018**

1. **Call to Order**
 - a. President Sprague called the meeting to order at 6:04 p.m.
 - b. Board Members and Staff present: President Sprague, Vice President Anderson, Treasurer Drewett, Member at Large O'Donnell, Secretary Eister, Operator-Trainee Baxter, District Manager Yoder. District Accountant Schmiedbauer; Absent/Excused.
 - c. Public Attendees: None
 - d. There were No Disclosures.

2. **Approval of Financials**
 - a. Yoder reviewed current check register items and March 2018 financial reports. Yoder noted the on-site portion of the 2017 Audit will take place 4-19&20. Yoder will only attend 4-19 and Schmiedbauer will attend 4-20.
 - b. Motion by Drewett to approve the check register items and March 2018 financial reports. Second by Anderson. Approved 5-0.

3. **Approval of Minutes**
 - a. The March 13, 2018 minutes were reviewed.
 - b. Anderson requested "Titles" be added to the meeting attendee names to better identify Board Meeting participants.
 - c. Motion by Drewett to approve the March 13, 2018 minutes. Second by O'Donnell. Eister abstained as she was absent/excused from the referenced meeting. Approved 4-0.

4. **Kim Seter Status Report**
 - a. Red Hawk Ranch: Seters office has been instructed to pursue inclusion agreement with Red Hawk Ranch Counsel. Board directed Yoder to have the Raftelis Rate Study proposal updated. Drewett inquired the shelf-life of Raftelis proposal. O'Donnell inquired what comparable service and tap fees are in the area. Board requested Yoder re-distribute the 11-2017 Raftelis proposal.
 - b. Service and late fees: After discussion, the Board directed staff to delay collection proceedings until September.
 - c. Taxation, Old Town Community: Further discussion with Grand County Government is required to address logistics of properties voluntary inclusion in TMWSD. District Counsel suggested forming a Sub-District to allow for various taxation scenarios.

5. **Old Town Community Waterline update**
 - a. Letter to solicit interest for District water service and inclusion tabled siting reasons noted in 4c above.
 - b. Harvey Curtis Filing new augmentation plan: Yoder will inquire progress as the May 31st deadline approaches.
 - c. Possible acceptance of water meter pit installation proposal: After reviewing the proposal and discussion that the meter pit is required by the Colorado State Engineers Office, Division of Water Resources and spelled out in the current Emergency Substitute Water Supply Plan. Anderson motioned to accept the proposal for engineering services. Eister second. Approved 5-0.
 - d. EGFD will hold a dedication April 23rd at 10am to recognize participants that made the new community fire protection infrastructure possible. Todd Holsworth, EGFD Chief has invited all TMWSD Board members, Grand County Government Representatives, Conroy Excavation, nearby community residents and local newspapers.

6. **Manager's Report**
 - a. Yoder reviewed operations report. Yoder explained the process and importance of collection system cleaning and inspection. Collection system maintenance will begin 4-16-18. All questions were answered.
 - b. Yoder introduced Mary Baxter, recently hired Operator-Trainee. Baxter gave the Board a brief history of her background, education and enthusiasm for water quality.
 - c. The first quarter billing letter and Source Water Protection leaflet was included in the 1st quarter billing sent to customers.
 - d. The Rich Ditch Agreement was discussed. Yoder detailed TMWSD will take a hands-on roll to complete anticipated maintenance work in cooperation with Denver Water to limit unbudgeted costs to the District. Drewett motion to approve Rich Ditch Agreement. Anderson 2nd. Approved 5-0.

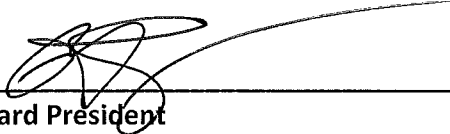
7. **Old Business:**
 - a. No old business.

8. **New Business:**
 - a. Yoder informed the Board the District should consider informing the Stake holders of Pole Creek Meadows Reservoir #1 (Roberts Pond) that future anticipated maintenance could be very costly and fiscal planning is appropriate. There may be grants for improving surface water efficiency available through State programs. Yoder will investigate long term funding options. The District may want to research a formal maintenance agreement with stake holders.

 - b. **Public Comment:**
 - a. No public present.

Adjourned: 8:04 p.m.

Next Board Meeting: May 8th, 2018 6:00 p.m.



Board President

5/8/18

Date